

## Create Output Files in InDesign 2.02



### What You Need to Know

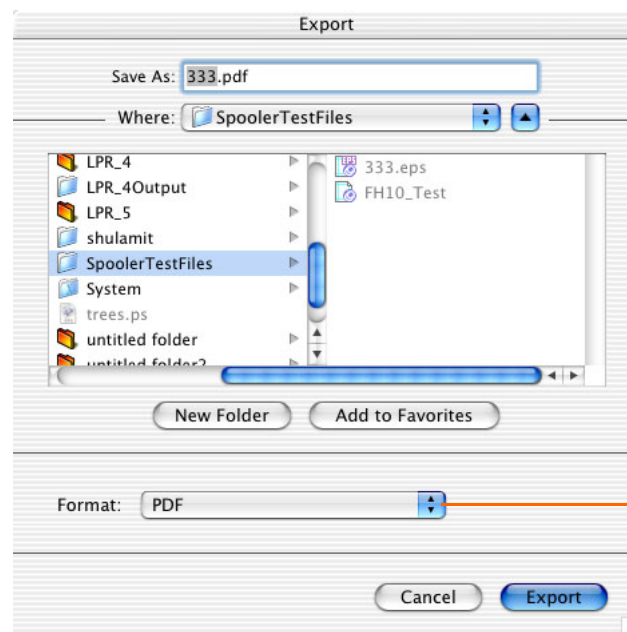
- Create a PDF file
- Create a PostScript file



**Note:** The steps in this lesson are numbered in the order in which you should perform them. In most cases, the steps also point to the applicable screen areas in the illustrations. Be sure to follow the steps according to the numbered sequence.

## Create a PDF File

- 1 Open an InDesign file.
- 2 From the InDesign **File** menu, select **Export**.



- 4 Click **Export**. A PDF file is saved on the computer's disk.

Export PDF

Style: Custom

General

Pages

All

Range: 1

Spreads

Compatibility

Acrobat 5.0

Options

Generate Thumbnails

Optimize for Fast Web View

View PDF after Exporting

Include eBook Tags

Include Hyperlinks

Include Bookmarks

Export Non-printing Objects

Export Visible Guides and Baseline Grids

Save Style... Reset Export

**7** Click **Compression**.

**5** Select **Acrobat 5.0**

**6** Clear all the check boxes.

Export PDF

Style: Custom

Compression

Color Bitmap Images

Bicubic Downsample to: 300 DPI

Compression: Automatic

Quality: Maximum

Grayscale Bitmap Images

Bicubic Downsample to: 300 DPI

Compression: Automatic

Quality: Maximum

Monochrome Bitmap Images

No Sampling Change: 1200 DPI

Compression: CCITT Gro...

Compress Text and Line Art

Crop Image Data to Frames

Save Style... Reset Export

**13** Click **Marks&Bleeds**.

**8** Type **300**.

**9** Select **Maximum**.

**10** Type **300**.

**11** Select **Maximum**.

**12** Select **No Sampling Change**.

Export PDF

Style: Custom

General  
Compression  
Marks & Bleeds  
Advanced  
Security  
Summary

Marks & Bleeds

Marks

All Printer's Marks Weight: 0.25 pt  
 Crop Marks Offset: 0p12  
 Bleed Marks  
 Registration Marks  
 Color Bars  
 Page Information

Bleed

Top: 0p6 Inside: 0p6  
 Bottom: 0p6 Outside: 0p6

Save Style... Reset Export

**14** Select marks as required.

**15** Define bleeds as required.

**16** Click **Advanced**.

Export PDF

Style: Custom

General  
Compression  
Marks & Bleeds  
Advanced  
Security  
Summary

Advanced

Color

Color: Leave Unchanged  
 Destination Profile:  
 Include ICC Profiles  
 Simulate Overprint  
 Ink Manager...

Fonts

Subset Fonts Below: 100%  
 Note: All fonts used in publication will be embedded.

OPI

Omit for OPI:  EPS  PDF  Bitmap Images

Transparency Flattener

Style: [High Resolution]  
 Ignore Spread Overrides

Save Style... Reset Export

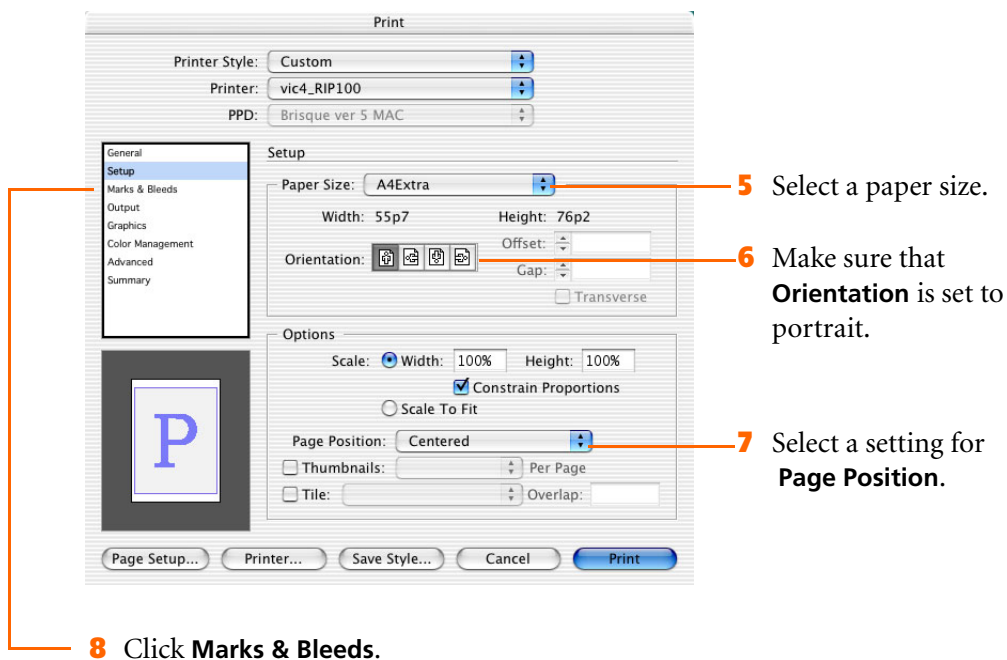
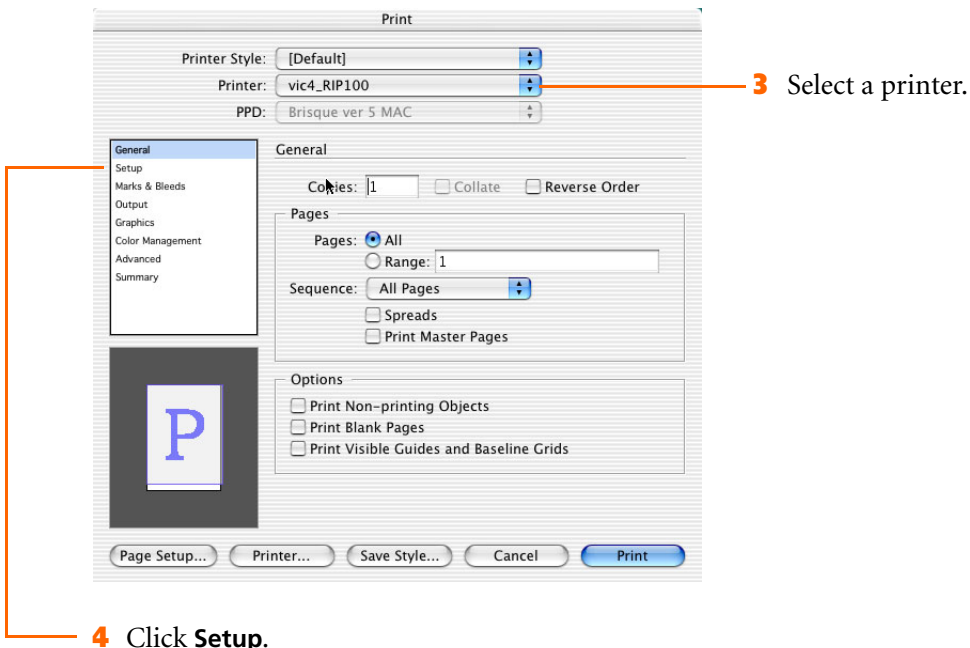
**17** Select **Leave Unchanged**.

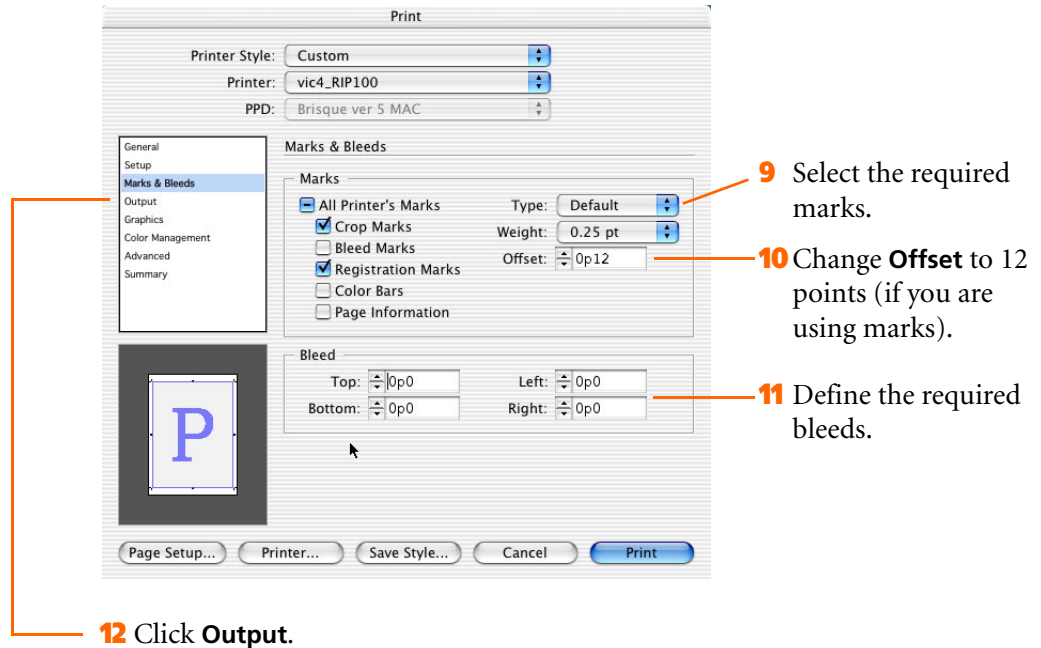
**18** Type **100%**

**19** Click **Export**. A PDF file is saved on the computer's disk.

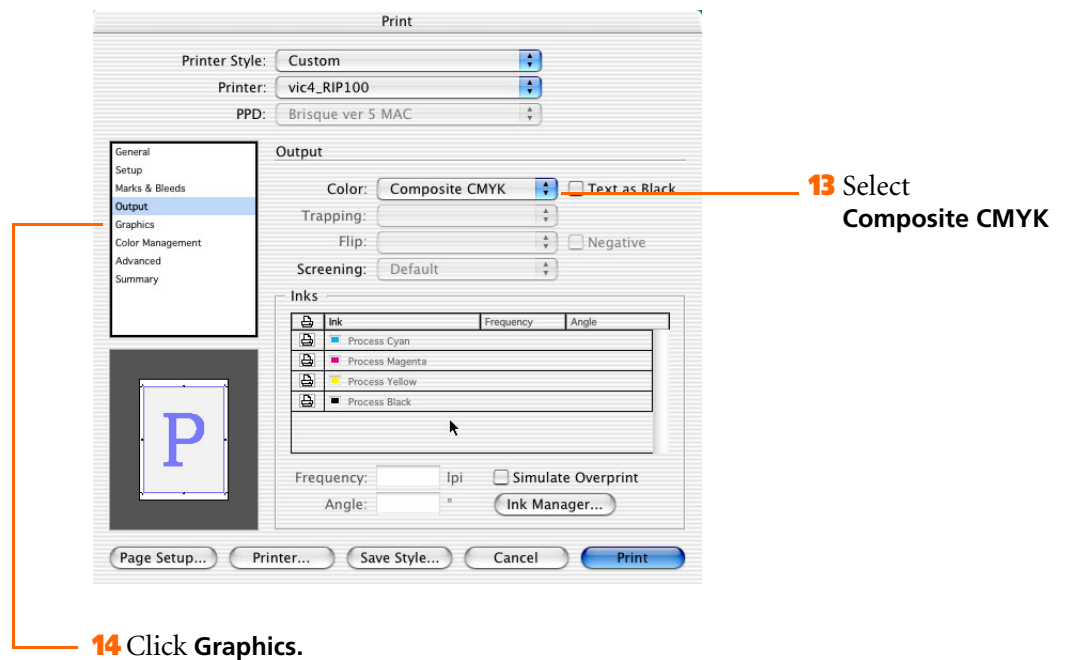
## Create a PostScript File

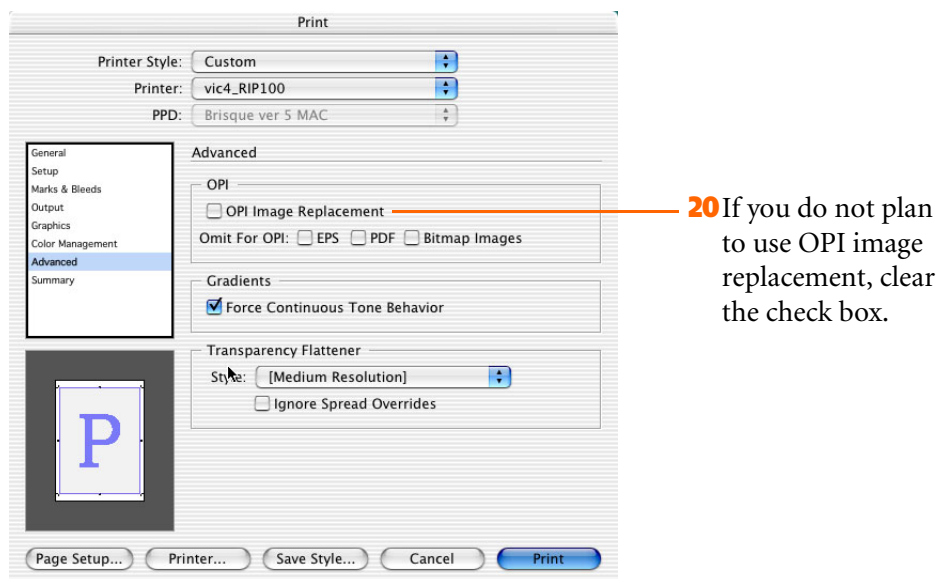
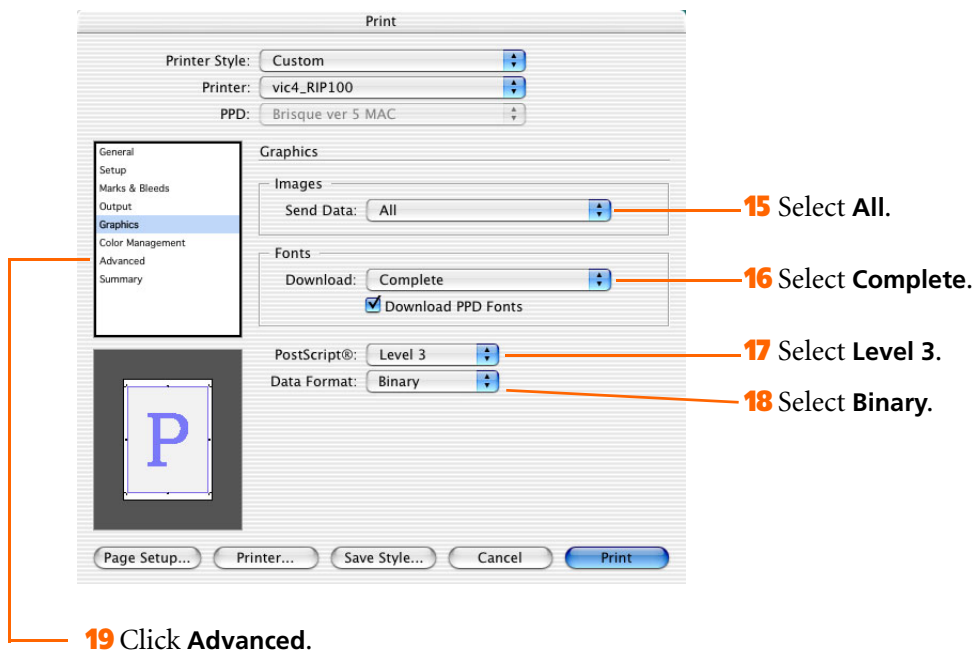
- 1 Open an InDesign file.
- 2 From the InDesign **File** menu, select **Print**.





**Note:** You can add labels, crop marks, registration marks, and color bars, either here or in the output device. If you add the marks in InDesign, make sure that you select a large enough page size to contain the marks.





21 Click **Print**. A PostScript file is created and sent to the printer.